



Terms of Reference

Position Information
<p>Job Title: Technical advisor (national position) Duty Station: Amman, Jordan Reports to: Project Director, senior political parties expert Duration: 40 months Period: Starting August 2017</p>
Organizational Context
<p>The Netherlands Institute for Multiparty Democracy (NIMD) is a democracy assistance organization that supports political parties in developing democracies. Our approach is characterized by dialogue: we bring parties together and encourage them to cooperate on political issues. This is crucial to establish the right environment for a country's democratic development. We also work directly with political parties to strengthen their organizational and programmatic capacities. Furthermore, we set up democracy schools to provide political education programmes for (potential) politicians.</p> <p>Currently, NIMD runs programmes in more than 20 countries in Africa, Latin America, Southeast Asia, the Middle East, and Eastern Europe. All these programmes are implemented together with a local partner organization or one of the seven NIMD country offices. They are funded by a range of donors including the Netherlands Ministry of Foreign Affairs and the EU. For more information on NIMD and its programmes, please visit www.nimd.org.</p>
Project's context
<p>NIMD is part of a consortium of the European Partnership for Democracy (EPD) which has been awarded a grant by the EU for a four-year project entitled 'Enhanced Support to Democratic Governance in Jordan.' The consortium is led by the European Center for Electoral Support (ECES) and also includes the Westminster Foundation for Democracy, the French Media Cooperation (CFI), EPD and NIMD.</p> <p>The project aims to support the reform process in Jordan by consolidating democracy and promoting inclusiveness of national policy and decision-making processes. The four-year project will support democratization stakeholders in the reform process, including the House of Representatives, the Independent Electoral Commission and the judiciary, political parties, the Ministry of Political and Parliamentary Affairs, women and youth, and media and journalists. It consists of three components: 1) parliamentary support, 2) electoral assistance and 3) support to the political party system. The overall objectives of the project are: an increased political awareness amongst the Jordan population, especially amongst women and youth; Intensified efforts amongst elected institutions in public outreach for more inclusive decision making processes; and also improved service delivery by public demands.</p> <p>A Project Management Unit (PMU) will be established in Jordan to support the implementation of all project activities under the leadership of the Project Director and will be composed of representatives of the 3 project components. NIMD will lead on provision of support to the third component: strengthening the capacities of political parties and of the Ministry of Political and Parliamentary Affairs (MoPPA). The other two components will be led by ECES (electoral assistance) and WFD (parliamentary support).</p>

Functions / Key Results Expected	
<p>Under the daily guidance of the Project Director and the senior political parties expert, the technical advisor will provide strategic and technical support to the component. This includes the following tasks and responsibilities:</p> <ul style="list-style-type: none"> • Providing advice and input to the head of component on the content of all activities in component 3 • Monitoring the technical coherence and quality of all the activities in component 3 • Monitoring political developments and assess their impact on programme planning • Ensuring the continued relevance of programme activities to the political context in Jordan • Supporting the senior expert with strategic relations and representation if necessary • Reviewing and providing input to ToRs for experts to be contracted • Produce political reports as requested by the EU delegation 	
VALUES	
<ul style="list-style-type: none"> • Subscribe to the five guiding principles of NIMD: impartiality, inclusiveness, diversity, local ownership and long-term commitment 	
Recruitment Qualifications	
Education:	University (MA or PhD) degree in a relevant field (political science, public administration, law or related field) or equivalent relevant professional experience
Experience:	<p>Essential:</p> <ul style="list-style-type: none"> • Experience in the field of democracy support generally and in the field of political party support specifically • Knowledge of the internal functioning of political parties and the political systems in which they operate • A deep understanding of the political context in Jordan and the MENA region • Demonstrable experience in political analysis (provide writing samples) • Extensive network among the relevant institutions and political parties in Jordan • A reputation of impartiality, i.e. no political affiliation • Excellent writing skills (Arabic and English) • Ability to work independently and take responsibility for delivering results
Language Requirements:	<ul style="list-style-type: none"> • Fluent in Arabic • Full working knowledge of English (ability to draft reports, proposals and analyses)